Jeff Claybrook

Product Manager and
Frontend Web Developer

ABOUT

TLDR
Experienced product manager seeking product development position with focus on UX and frontend development

Contact
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College Station, TX

SKILLS

Product Management
Jira, Trello, Zendesk, G Suite, Slack, Agile, Technical Writing, Roadmapping, QA

Web Development
HTML, CSS, JavaScript, TypeScript, JSON, React, Sass, Web Components, NextJS, NodeJS, ARIA, GitHub, PWAs, MUI, Netlify, GoDaddy, Contentful

UI and UX
Invision, Figma, Bootstrap, Material Design, Keynote, Wireframing, Prototyping, Theming, Accessibility

EXPERIENCE

Arena Edge - *Product Manager*
JAN 2016 - APR 2023
Worked with company leadership and remote developers in agile environment to identify both customer needs and business needs and strategized accordingly

Authored 170+ page user guide that included detailed descriptions of each feature on the platform, step-by-step instructions on how to use each feature, table of contents, FAQs, tech specs, glossary, and supporting graphics/imagery

Created an online help center using Zendesk, produced product tutorials using Camtasia, and managed support tickets using Jira and Trello

Designed wireframes and low-fidelity prototypes using Keynote and Invision and advised on UX/UI best practices

Housing Scout - *Leasing Agent*
DEC 2016 - DEC 2018
Licensed real estate agent specializing in apartment locating, coordinating and implementing property tours, and facilitating the lease-signing process for clients

Gov Whiz - *Project Manager*
MAY 2015 - DEC 2015
Project management, created database of 9000+ elected officials across the state of Texas, discovered passion for UI, UX, and product development

EDUCATION

Texas A&M University - *Political Science and Business Administration*
JAN 2013 - DEC 2015
Graduated with a 3.5 GPA and earned a minor in business administration, appointed by student body president and confirmed by student senate to serve as student government's chief of staff, managing 16 person executive cabinet

PROJECTS

Music Player - *jeffclaybrook.github.io/Music-App*
Progressive web app built with HTML, CSS, and JavaScript with playback controls, browsable playlist, dynamic imagery, expandable/collapsable playback widget

Food Truck Menu - *lilbaghdad.com*
Created an online menu for a friend's food truck using NextJS and the Contentful API to store, manage, and fetch assets and metadata and sort items categorically

Contacts App - *crud-search-pagination-six.vercel.app*
Created an app using NextJS, MongoDB, and DaisyUI allowing you to create, read, update, and delete contacts with search filter, pagination, and light and dark mode

Todo App - *jeffclaybrook.github.io/Task-App*
Progressive web app using local storage with list item filters, light and dark mode, and ability to create, edit, and delete todo items